

# Anti-Bullying Policy



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**This policy includes definitions or and the guidelines related to procedures involved in the prevention of bullying at the school. It also outlines procedures for dealing with such cases should they occur.**

August 2017

**References to Hartland children should be read as Pupils in the Primary phase and Students in the Secondary phase of the school and are interchangeable.**

## **Purpose**

Every child has the right to enjoy school and every adult working at the school, the right to work in a safe and secure environment also. This policy supports the schools aim in ensuring that all students and all adults are free to learn and operate in an environment that is safe, supportive and caring. It sets out the definitions of bullying and defines the procedures that staff and students should follow where incidents arise.

## **Definition of Bullying**

Bullying is a form of anti-social behaviour and is recognised as deliberate, hurtful behaviour which is repeated over a period of time and hurts, injures, threatens or frightens an individual. Such behavior includes

- Verbal bullying – e.g. name calling, insulting another person, writing making real or perceived threats
- Written bullying – e.g. all forms of verbal bullying as above when in notes, online or in any electronic format or social media platform
- Physical bullying - e.g. hitting, stealing / concealment of property, damaging property
- Emotional bullying - e.g. can be any of the above and also may include behaviours such as spreading rumours, gesturing, deliberate comments on family, pressurized or teased by others, intimidation

## **Statement**

Bullying is not and will not be tolerated at Hartland.

Bullying may include deliberate comments or actions pertaining to race, colour, creed, culture, gender and ethnicity. It may relate to inclusion, SEN / EAL / G&T / disabilities as well as physical appearance and inappropriate references to sex, family and home circumstances. Any reports of bullying will be taken seriously with confidentiality and sensitivity being essential in all reported cases.

All staff will take every measure possible to prevent all forms of bullying. All staff will ensure that a culture and climate pervade in the school that encourages students and staff to report cases of bullying, towards them or towards others. Students will be regularly informed and reminded that as well as their Class Teachers/Form Teacher/Subject Teacher they can report bullying to:

- Parents
- Friends
- The school nurse
- The school counsellor
- Members of the reception and admin staff
- Any member of staff
- Any member of the school Leadership Team

## **Signs that a Student is being Bullied**

This list is not exhaustive, but some indications might be:

- Loss of interest in school / or avoidance of school
- Unexplained and frequent illness that are minor – eg headaches, tummy ache
- Unexplained loss of personal items
- Damage to personal property / uniform / locker / books
- Loss of sleep / signs of undue stress and worry
- Mood swings and unexplained and sudden change in behaviours
- Unwillingness to communicate / self-isolation

If another student is aware that bullying is occurring or might be occurring, we should encourage or students to have the courage to report the matter. Parents may also suspect such behaviours and they should contact the school also to support school policy and procedure.

## **Recording Instances of Bullying**

Any instances of bullying will be recorded on student files. Cases of reported bullying will be analysed termly and will inform review of policy and procedure.

## **Prevention of Bullying**

Hartland International School will at all times strive for the prevention of bullying, rather than the reaction to it.

We aim at all times to create an atmosphere in which every student feels safe and supported. This environment is supported by staff duty rosters, canteen and playground supervision rota with continual and expected normal presence of staff in corridor areas and Strategies to achieve this include SLT and teacher supervision at lunch and break time on duty around the school. We promote a culture where bullying would be an exception rather than a norm and one where students are not afraid to report and instances.

Bullying as a topic is explicitly referenced in PSHCE lessons and tutorial times. It is also covered through

- Moral Education lessons
- Enrichment clubs – eg kindness club
- Assemblies
- Rights and Responsibilities enrichment
- School Council discussions

## **Dealing with Instances of Bullying**

If bullying is suspected or behaviours indicate that mannerisms could develop into or be interpreted as bullying, the class teacher or teacher who notices the behaviour will deal with any incident

immediately in situ. If the matter is reported, it will be investigated by a member of the SLT, such is the seriousness that any report of this type of behaviour is taken.

The schools Behaviour for Learning Policy should be read in conjunction with actions that the school will take in relation to instances of bullying.

The school also recognizes, that though not excusing such behaviours, bullying may be an indication that there are problems in the life of the offender or is an indication that they themselves have been or are a victim of bullying. The school counsellor is expert in supporting students and will be involved in cases as deemed fit so as to support the whole of the school community.

### **Who was consulted?**

In drafting this policy Hartland International School has followed best practice globally and drawn on the expertise and experience of staff and Leadership at the school. Recent policy and draft guidance from the DfE (July 2017) has also been a key influencer.

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/623895/Preventing\\_and\\_tackling\\_bullying\\_advice.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/623895/Preventing_and_tackling_bullying_advice.pdf)

### **Review of Policy**

#### **Date for review**

August 2018

#### **Relationship to other policies, guidelines and statements**

- Behaviour for Learning Policy
- PSHCE and Moral Education topics and units of work

Signed.....Date.....

**School Principal**