

Learning Support Assistant - Inclusion, Dubai, United Arab Emirates

Hartland International School seeks to appoint a **Learning Support Assistant - Inclusion**.

Our School

As we enter our tenth year, Hartland has established a reputation for excellence in learning, teaching and leadership in the region. Our student body consists of just over 2000 students from nearly 110 nationalities, making Hartland a truly unique and international community where a strong blend of academic challenge, enrichment opportunities and pastoral support for all, targets and inspires excellence. All that we do is underpinned by a values-based family community of teachers, children and parents providing the best possible education for every child in our care.

The Post

Due to our expansion applications are invited from suitably qualified individuals who are passionate and forward thinking and who will thrive in the vibrant learning environment of Hartland. The role involves working with individuals and/or small groups of students across the primary phase.

The successful candidate will:

- Hold a minimum of High school certificate
- Have experience in a similar role
- Be a fluent English speaker
- Have strong written & oral communication skills in English
- Have good organisational and interpersonal skills

Responsibilities:

- To work with individuals or small groups of students under the direction of SEN teaching staff e.g. reading, maths etc.
- To communicate effectively with the class and subject teachers to ensure student progress
- To support the class and subject teacher in behaviour management and keeping students on task
- To assist with the preparation of resources in order to help support the students
- To assist the Head of Learning Support in data gathering
- To feedback to the Head of Learning Support regarding observed progress and attainment of students
- To keep records of lessons attended and learning objectives of those lessons in order to support students in possible withdrawn intervention
- To assist with break-time supervision including facilitating games and activities
- To assist with escorting students on educational visits
- To understand and apply school policies in relation to health, safety, welfare and behaviour management
- To attend relevant meetings, training activities and sessions as require

In return you will have the opportunity to work in a premium state-of-the-art modern school with a committed and dedicated staff. We have a pro-active approach to continuing professional, personal development and wellbeing, and the successful candidate will join a school where our values and our community are integral to our ethos.

Policies for safer recruitment are aligned with the recommendations of the International Task Force on Child Protection. At Hartland International School we hold ourselves to a high standard of effective practices in relation to child protection and we are committed to safeguarding and promoting the

welfare of children. We expect all staff and volunteers to share in this commitment. Successful applicants will be subject to various background checks including, receipt of satisfactory references, proof of relevant qualifications, identification and police checks, including overseas checks.

The school is also committed to equality of opportunity and to the culture and principles of equity, diversity and inclusion.

How to Apply

The closing date for this position is **4 November 2025**. Early applications are encouraged as we may interview on receipt of applications, prior to the closing deadline. Start date for this position is **January 2026**.

Candidates wishing to apply should complete the application form and send it to careers@hartlandinternational.com with a CV and covering letter to the HR Manager, Mrs Lurette Robertson. Please include a recent photograph.

Your application should contain the names, addresses, email addresses and telephone numbers of three professional referees and include your current Head of School.

Only shortlisted candidates will be contacted. Previous applicants need not apply and will be reconsidered.